

**Minutes of Board of Trustees Meeting - Growing Up Green Charter School
Tuesday, April 8, 2014, 7:00 p.m.**

1. Attendance

- **Board members present:** Kyla, Kupferstein, Kate Hooker, Reid Chase, Kurt Shuman
 - **Board members on the phone / video conference:** Jeff Mueller
 - **Board members not present:** None
 - **Others present:** Matthew Greenberg – School Leader, Gina Palma (on Phone), Rebekah Gibson – Co-PTO President, Kim Wickers, Kim Campbell-Williams
- Reid C. moved to begin the meeting, and the motion was seconded and approved by all board members.

2. Financials

- Gina P. gave an overview of the financials
 - Budget tracking well
 - GUGCS has been able to generate a forecast surplus of \$291k+ for the current school year
 - Matthew G. will be providing a list of items that GUGCS plans to spend part of the surplus on. This will be presented to the board in the next meeting
 - There was some general discussion on several of the expense line items. The issue is that there are a number of expenses that are tracking below budget and the board wanted to discuss why they appear to come in line at the end of the year. Gina P. explained that it was just conservative assumptions and most likely they will continue to come in below budget.

3. Middle School Real Estate Update

- Matthew G. provided an update on the new middle school
 - GUGCS and Diocese lawyers are speaking over last few outstanding items on the lease
 - Matthew G. will send details of the final lease arrangements to the board
 - Matthew G. will also be providing to the board at the next meeting a new 10yr budget that will include the new middle school
 - Of most importance, it looks like the school will be ready to open for the start of the next school year
 - April 21st and 25th have been set as date for the board members to visit the new middle school

4. Approved State Budget and Charter School Gains

- Matthew G. provided an update
 - No state funding will be provided to existing Charter Schools that pay for private space
 - A coalition is being formed to address this matter

- In the event that GUGCS, opens a new school this funding will be available if it utilizes private space

5. ELA State Exam

- Matthew G. provided an update on the state exam

6. New Business & Old Business

- Rebekah Gibson, Kim Wickers and Kim Campbell-Williams discussed the upcoming auction event
 - Materials were provided to the board members to help support the events to enhance the auction
- Board members also approved a 30-day rollover period for administrative staff that allows them to seek approval to utilize any accrued vacation days before they expire. This gives them up to July 31st to use the vacation days.
- No old business was discussed

7. Meeting Conclusion

- The board concluded its meeting by a motion to adjourn, which was seconded and approved by all board members.