

GROWING UP GREEN CHARTER SCHOOL BOARD MEETING

Board Meeting Date: Tuesday, August 20th, 2019

Location: Growing Up Green Elementary Charter School Long Island City

Commencement Time: 7:30pm

In person: Kate McGrath (General Counsel and HR Director for GUGCS), Kathryn Klingenstein (Board Trustee), Kate Hooker (Board Secretary), Laura Meyers (Board Parent Representative), Ann Levonen (Board Trustee), Nabiha Yusufali (Executive Assistant & Special Project Coordinator at GUGCS), Anita Amoh (Director of Finance at GUGCS), Matthew Greenberg (Founder & Executive Director at GUGCS), Erin Acosta (Director of Engagement at GUGCS), Nancy Wong (School Leader at GUGCS II), Aris Colgan (School Leader at GUGCS I)

Video Conference: Pastor Corwin Mason (Board Trustee in process), Marc Greenberg (Board Trustee in process), Moriska Selby (Assistant School Leader at GUGCS II)

Kate Hooker moved to open the Growing Up Green II Board Meeting and Kathryn Klingenstein seconded the motion. Ann Levonen agreed.

Previous Month's Board Meeting Minutes

Kate Hooker motioned to approve July's Board Minutes, Kathryn Klingenstein seconded the motion, and Ann Levonen agreed.

Financials

Anita went through the actuals for last fiscal year. We are projecting to close out the year with a net surplus. The majority of that money came in from the SpEd per pupil number, which was higher than expected. Title 1 and 4 numbers were also higher than expected. We were under budget in expenses.

There isn't much to report on July financials, we are expecting everything to be on budget but we may see some changes by September.

Old Business - FPP (Financial Processes and Procedures) Manual

Motion to approve FPP was set forth by Kate Hooker, Kathryn Klingenstein seconded the motion, all other voting Board Members members in attendance approved the motion.

New Business - Fundraising Report

Growing Up Green II raised \$13,000 in family donations. Erin Acosta feels that she can raise that number this year. It is a different population than at GUG I, they are at 80% free and reduced lunch number, so we are expecting different numbers in fundraising.

We make sure that our core programs and salaries are in our budget, but we are fundraising for all field trips, overnights and school supplies.

Executive Director/School Leader's Report

Nancy Wong spoke on the first day with staff back in the building. We have about a dozen new staff members. We are currently looking for a GUG II Parent Trustee.

Staffing wise, we are looking for one more classroom teacher, one more dean and one more learning specialist. There is a lot of good energy, we have built room for the fifth grade class. We have six days to go before the students come.

Kate Hooker made a motion to adjourn the Growing Up Green II Board Meeting, Ann Levonen seconded and Kathryn Kliengenstein was also in agreement.