

Application: Growing Up Green Charter School II

Nancy Wong - wong@gugcs.org
2025-2026 Annual Report

Summary

ID: 0000000170

Status: Annual Report Submission

Last submitted: Aug 3 2026 06:02 PM (EDT)

Entry 1 – School Information and Cover Page

Completed - Aug 3 2026

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2025-2026 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2026**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

GROWING UP GREEN CHARTER SCHOOL II

b. Unofficial or Popular School Name

Growing Up Green Charter School II

c. CHARTER AUTHORIZER (As of June 30th, 2026)

Please select the correct authorizer as of June 30, 2026 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

New York City Community School District #28

e. Date of Approved Initial Charter

Dec 1 2015

f. Date School First Opened for Instruction

Sep 8 2016

g. Approved School Mission

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

The Growing Up Green Charter School (GUGCS) supports children to be conscious, contributing members of their community through a rigorous, anti-racist, anti-bias curriculum and an engaging green culture. Graduates of GUGCS will be prepared to attend high-performing schools where their interdisciplinary academic foundation, knowledge of sustainability, and strong sense of self sets them apart as leaders and social justice advocates of the future.

h. Approved Key Design Elements

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

1. **Dedication to Academic Rigor** - Our curricular team works to ensure that teachers are delivering both the direct instruction and collaborative components of our academic program with specific intention and rigor based on both Common Core State Standards and student data stemming from internal and external assessments. Our mathematical model incorporates direct instruction supported by enVision Math and TERC, enhanced by the constructive problem-solving strategies developed through Math in the City's inquiry-based program. In Literacy, students are involved in a specific mini-lesson daily followed by individualized strategy groups, guided reading groups, as well as differentiated rotations composed of word study and independent practice. Intervention teachers, co-teachers, and associate teachers support classroom teachers in each core academic subject, providing rigorous differentiation for both students who are struggling with content as well as students in need of more challenging enrichment opportunities. Science instruction is provided twice weekly by both Science Lab teachers and classroom teachers, giving students the opportunity at least once per week for hands-on laboratory experiments. The Social Studies curriculum is guided by New York State Standards and incorporates elements from all other core academic areas to amplify the rigor level within each unit and lesson.

2. **Expansive Support Services** - At Growing Up Green, the Support Services Department works closely as a collaborative team to provide specialized support and instruction for at-risk students, English Language Learners, as well as students receiving special education services.

3. **Integrated Co-Teaching (ICT) and Special Education Teacher Support Services (SETSS)** - Growing Up Green provides at least one Integrated Co-Teaching (ICT) class per grade, in which the general education teacher and special education teacher use a variety of co-teaching models in order to best provide instruction to a wide range of learners in a highly inclusive environment. Additionally, we have 4 learning specialists within the department who are able to support students within the ICT classrooms, as well as provide push-in and pull-out Special Education Teacher Support Services (SETSS) for students mandated for small group academic support. Regular opportunities are provided for learning specialists and classroom teachers to meet, observe one another, and discuss strategies for curriculum differentiation.

4. **Intervention** - We have 3 intervention teachers at Growing Up Green who are able to provide support both in and out of the classroom for at-risk, struggling students who are identified by data or teacher referral. We implement the Response to Intervention (RtI) model through the use of our "Successful Students Committee" (SSC), a team comprised of Learning Specialists, Intervention Teachers, School Counselors, ELL Specialists, Directors of Instruction, and the Director of Support Services that meets on a weekly basis. Using a case-study

approach, SSC serves as a forum for teachers and staff members to collaborate, share strategies for differentiation, and or design a targeted intervention plan. Intervention services run on 6-week cycles, ensuring that student progress is monitored regularly and that students who require more intensive support are quickly identified. This also allows for an intervention to be redesigned if necessary, to best support a student's particular learning needs. The primary goal of SSC is to ensure that a variety of strategies and consistent supports have been set in place prior to a student referral for special education services.

5. ELL - Growing Up Green employs the Sheltered Instruction Observation Protocol (SIOP) Model, in support of ELL students in the classroom or in small group instruction outside of the classroom. The SIOP Model is a research-based and validated instructional model for lesson design and delivery. We have an ELL coordinator and 2 ELL teachers who are experts in English as a Second Language and provide in and out of classroom support to ELL students at various levels of proficiency to develop their literacy skills.

6. Counseling - At Growing Up Green we believe in addition to providing high-quality academic instruction we must also provide support for our students' social, emotional, and behavioral needs. One of the ways we support social and emotional growth in our students is by providing counseling services. We have several school counselors on staff who are available to provide individual and group counseling services. School Counselors are also available to create and implement classroom workshops around relevant social and emotional topics. Additionally, students are encouraged to reach out to school counselors if they are experiencing challenges or stressors that are impacting them in a negative way. School counselors provide emotional guidance to our students, help students process emotions that may be inhibiting their academic focus, encourage our students to implement healthy coping strategies into their daily lives, and provide behavioral management strategies. We provide a nurturing and supportive environment for our students and we value the social and emotional growth of our students equally as much as we value their academic learning.

7. Hands-On Learning in the Local Environment - Our model uses a multi-sensory approach that is enhanced by weekly visits to the school's Science Lab and regular field trips. These experiential activities engage students, promote retention of knowledge and develop critical thinking skills. Students gain first-hand understanding and appreciation of our community through neighborhood walks, community observations, resident interviews, guest speakers, and developmentally appropriate research.

8. Actionable Assessment System - Growing Up Green uses internally developed "Looking Forward, Looking Back" assessments to guide curriculum development and instructional planning, evaluate programs, focus professional development, and hold teachers accountable. Aligned to Common Core State Standards and administered every six weeks, these assessments provide actionable data that teachers use to refine their lessons and identify student's needs as well as content areas needing support. These assessments have been effective predictors of

student performance on state tests, allowing school leaders and faculty to identify areas for growth and make progress towards meeting our goals and achieving our mission.

9. Green Education - Green principles inform the curriculum, instruction, and culture of our schools. Green principles are those guided by sustainably creating a lifestyle or community that does not exceed usage of anything for which we cannot be responsible. Green lessons infuse our meals, code of conduct, instructional materials, recycling practices, and facility design and choices. Green topics are integrated throughout the curriculum. Each grade level takes part in our "Green Ambassadors" program in which each grade level spearheads a particular aspect of sustainable practices, e.g., appreciation of nature, composting, energy reduction, and water conservation. This unit of study is enhanced by weekly Green Living classes co-led by general classroom teachers and the Science teaching team throughout the year. In addition, a segment of each day at GUGCS is known as Explore and Discover (ED) Time, where many of our green themes emerge as students work on interdisciplinary social studies projects that incorporate skills from all other subjects. This thematic approach engages students and develops a more complex understanding of skills and concepts. In addition, our Science department designs projects that meet NYS and Common Core State Standards while still incorporating themes of sustainability both in the Science Lab and across classrooms.

10. Deliberate School Culture - At Growing Up Green, sustainability refers not only to resources, but to relationships as well. We have built a collaborative school culture that sustains students, staff, and families alike. As a result, there has been limited faculty and staff turnover and virtually no leadership turnover. Since inception, we have used the Responsive Classroom approach school-wide to build social skills and foster a positive learning environment, which has resulted in a positive school culture with limited discipline issues and no expulsions ever.

11. Professional Environment - Growing Up Green expects teachers to be active learners and models of lifelong learning for students. Formal training opportunities occur during the summer and regular half-day Professional Development (PD) sessions throughout the school year. Five PD opportunities during the school year are dedicated to the analysis of data from our Looking Forward, Looking Back interim assessments and action planning for standards that need to be readdressed in future units and lessons. Science and Social Studies leaders at GUGCS collaborate with classroom teachers to plan professional developments addressing the question "What does it mean to be green?" and "How can we as a staff implement principles of sustainability into our classrooms?" In addition to guiding curricular development, the ED Time coordinators push into classrooms during ED Time. Finally, Growing Up Green has a robust team of academic leaders, including a Director of Curriculum, Director of Instruction for Kindergarten-2nd Grade, Director of Instruction for 3rd-5th Grade, Lower and Upper School Math and Literacy Coordinators, Director of Special Education and Intervention, Director of Assessment, Director of Counseling, Dean of Students, and ED Time and Specials Coordinator, all of whom

collectively provide teachers with support ranging from planning to classroom observations and feedback to formal evaluations.

i. School Website Address

<https://www.gugcs.org>

j. Authorized Charter Enrollment for 2025-2026 School Year

882

k. Actual Enrollment on June 30, 2026, Excluding Pre-K Program Enrollment

829

l. Grades Served

Grades served during the 2025-2026 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
5
6
7
8

m. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased **to educate students**

Will the school maintain or operate multiple sites in 2026-2027?

	Yes, 2 sites
--	--------------

School Site 1 (Primary)

n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2026-2027 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	84-35 152nd Street, Jamaica, NY, 11432	347-642-4306	New York City Community School District #28	5-8	5-8	Yes, 5-8

n1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Paul Hinchey	School Leader	347-642-4306		hinchey@gugcs.org
Operational Leader	Steve Viola	Chief Operations Officer	347-642-4306		viola@gugcs.org
Compliance Contact	Steve Viola	Chief Operations Officer	347-642-4306		viola@gugcs.org
Complaint Contact	Matthew Greenberg	Founder & Executive Director	347-642-4306		greenberg@gugcs.org
DASA Coordinator	Nakia Richardson	School Counselor	347-642-4306		richardson@gugcs.org
Phone Contact for After Hours Emergencies	Matthew Greenberg	Founder & Executive Director	347-642-4306		greenberg@gugcs.org

n1b. Is site 1 in a public space or in a private space?

Private Space

n1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2026-2027, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 3, 2026 submission of the Annual Report and the November 2 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 2, 2026.

Site 1 Certificate of Occupancy (COO)

[G2 MS Certificate of Occupancy \(5.18.71\).pdf](#)

Filename: G2 MS Certificate of Occupancy (5.18.71).pdf.pdf **Size:** 148.6 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[MS2 Fire Inspection \(8.5.25\).pdf](#)

Filename: MS2 Fire Inspection (8.5.25).pdf.pdf **Size:** 310.2 kB

School Site 2

n2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2026-2027 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	89-25 161st Street, Jamaica, NY 11432	347-642-4306	New York City Community School District #28	K-4	K-4	Yes, K-4

n2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Jackée Nielsen	School Leader	347-642-4306		nielsen@gugcs.org
Operational Leader	Steve Viola	Chief Operations Officer	347-642-4306		viola@gugcs.org
Compliance Contact	Steve Viola	Chief Operations Officer	347-642-4306		viola@gugcs.org
Complaint Contact	Matthew Greenberg	Founder & Executive Director	347-642-4306		greenberg@gugcs.org
DASA Coordinator	Casey Smith	School Counselor	347-642-4306		csmith@gugcs.org
Phone Contact for After Hours Emergencies	Matthew Greenberg	Founder & Executive Director	347-642-4306		greenberg@gugcs.org

n2b. Is site 2 in public space or in private space?

Private Space

n2c. Is site 2 in a co-located or not in a co-located facility?

Responses Selected:

No Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2026-2027, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2026 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2026.

Site 2 Certificate of Occupancy (COO)

[G2 ES Certificate of Occupancy \(2.26.47\).pdf](#)

Filename: G2 ES Certificate of Occupancy (2.26.47).pdf.pdf **Size:** 284.1 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[ES2 Fire Inspection \(8.7.25\).pdf](#)

Filename: ES2 Fire Inspection (8.7.25).pdf.pdf **Size:** 310.8 kB

o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

N/A

p1. Total Number of School Calendar Days

180

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2026	0
August 2026	0
September 2026	111
October 2026	152
November 2026	123
December 2026	121
January 2027	138
February 2027	109
March 2027	152
April 2027	114
May 2027	136
June 2027	131

CHARTER REVISIONS DURING THE 2025-2026 SCHOOL YEAR

q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2025, including updates to the school's board of trustees' by-laws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2025?

Yes

q2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	The charter revision request is to increase the total maximum number of enrolled students at Growing Up Green Charter School II from 812 to 882, with 98 students in each grade from Kindergarten through 8th grade. This non-material enrollment increase is necessary because Growing Up Green Charter School II (GUG II) is currently over-enrolled and is not able to receive funding for students currently registered and attending the school. At the time of the most recent Per Pupil filing (FY26 P3), GUG II should have filed at 835.875 GenEd FTE, but because of the current maximum, the school was only allowed to file at 811.975. Over the course of the school year, this will result in the loss of	October 15, 2025	October 22, 2025

		\$475,000+ per pupil funding.		
2				
3				
4				
5				

More revisions to add?

No

ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2025-2026 Annual Report. (To type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Nancy Wong
Position	Director of Assessment
Phone/Extension	347-642-4306
Email	wong@gugcs.org

s. Our signatures (Executive Director/School, Leader/Head of School, and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#).

Click **YES** to agree.

Responses Selected:

Yes

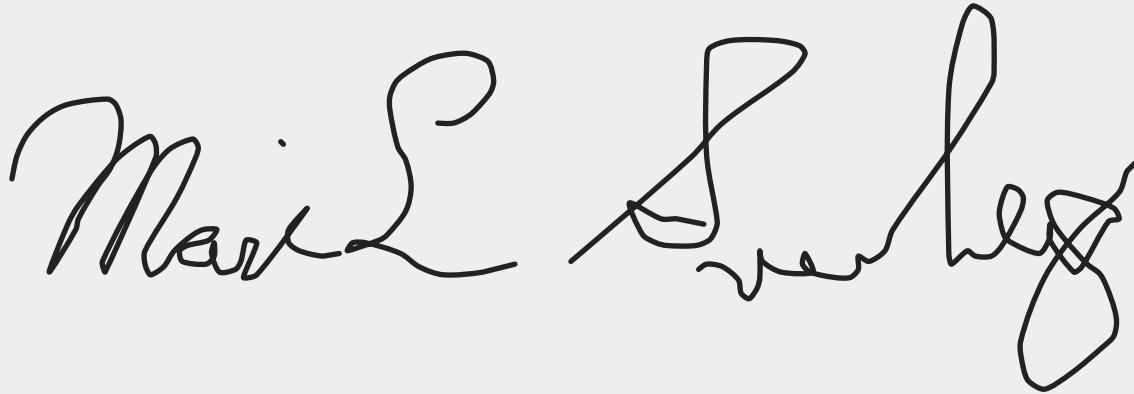
Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

Nancy Wong for
Matthew Greenberg

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Jul 27 2026



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Jul 31 2026

Instructions

Required of ALL Charter Schools - Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy.

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert a link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document or PDF.**

1. Current Annual Report (i.e., 2025-2026 Annual Report);^[1] Please note: schools are responsible for redacting their own annual reports for posting.
2. All Board of Trustees documents, including calendar, meeting notices, agendas, and board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.^[2] Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided;
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy (**For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**);

5. District-wide safety plan, not a building-level safety plan (as per the [2024 Emergency Response Plan Memo – Charter Schools Only](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records.

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post it on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[2] School Report Card data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: Growing Up Green Charter School II

Required of ALL Charter Schools - Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy.

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link to the page on the school's website](#) where each document can be accessed.

	Link to Documents
1. Current Annual Report (i.e., 2025-2026 Annual Report)	https://www.gugcs.org/public-information/nysed-annual-reports/gug-ii/
2. Board meeting notices, agendas, and documents, including board meeting minutes	https://www.gugcs.org/about/board-of-trustees/board-meetings/gugcs-minutes/
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	https://data.nysed.gov/profile.php?instid=800000086908
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.gugcs.org/wp-content/uploads/2025/03/GUGCS-All-Schools-Discipline-Policies-Law-Violation-DASA-Formal-Complaint-Updated-2.25.25.pdf
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.gugcs.org/wp-content/uploads/2025/03/GUGCS-All-Schools-Discipline-Policies-Law-Violation-DASA-Formal-Complaint-Updated-2.25.25.pdf
5. District-wide safety plan, not a building level safety plan (as per the 2024 Emergency Response Plan Memo)	https://www.gugcs.org/wp-content/uploads/2026/07/GUGCS-District-Wide-Safety-Plan-2026-2027.pdf
6. Authorizer-approved FOIL Policy	https://www.gugcs.org/wp-content/uploads/2025/01/GUG-FOIA.pdf
7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)	https://www.gugcs.org/wp-content/uploads/2025/01/GUG-FOIA.pdf

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.



Thank you.

Entry 3 – Board of Trustees Membership Table

Completed - Jul 31 2026

Instructions

Required of ALL Charter Schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.

2. **REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.
1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.

2. **REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2025-2026 Board Member Information (Enter information for each Board of Trustees member).

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2025- 2026
1	Peter Davis	peter.davis@ey.com	Trustee/ Member	Finance	Yes	2	07/01/2025	06/30/2027	8
2	Kwame Flaherty	kwame.flaherty@gmail.com	Trustee/ Member	Academic	Yes	1	11/25/2025	06/30/2027	7
3	Marc Freidberg	mark.freidberg@gmail.com	Trustee/ Member	Finance	Yes	1	07/01/2025	06/30/2027	9
4	Marc Greenberg	marc@iahh.org	Chair	Governance	Yes	3	07/01/2025	06/30/2027	13 or more
5	Kiah Hufane	kiahhufane@achievementfirst.org	Trustee/ Member	Academic	Yes	2	07/01/2025	06/30/2027	11
6	Anne Levonen	levonenanne@outlook.com	Treasurer	Finance	Yes	2	07/01/2025	06/30/2027	12
7	Pastor Corwin Mason	mrmase77@yahoo.com	Trustee/ Member	Academic	Yes	3	07/01/2025	06/20/2027	5 or less
8	Kelly Russotti	Krussotti@gmail.com	Secretary	Governance	Yes	2	07/01/2024	06/30/2026	6
9	Danielle Williams	williamd@vschsd.org	Trustee/ Member	Academic	Yes	1	07/01/2024	06/30/2026	7

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2025- 2026
10	Meegan Spellman	mspellman@penguinrandomhouse.com	Parent Rep	N/A	No	1	07/01/2025	06/30/2026	8
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2025-2026

12

3. Number of board meetings scheduled for the 2026-2027 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide responses relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a responses relative to all trustees.

a. Total number of Voting Members on June 30, 2026	9
b. Total number of Voting Members added during the 2025-2026 school year	1
c. Total number of Voting Members who left the board during 2025-2026 school year	0
d. Maximum number of Voting Members in 2025-2026, as set by the board in by-laws, resolution, or minutes	13
e. Board members attending 8 or fewer meetings during 2025-2026	5

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2026	1
b. Total number of Non-Voting Members added during the 2025-2026 school year	0
c. Total number of Non-Voting Members who left the board during the 2025-2026 school year	0
d. Maximum number of Non-Voting members in 2025-2026, as set by the board in by-laws, resolution, or minutes	1

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 3 2026

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2025-2026 school year must complete and sign the most up-to-date version of the Trustee [Disclosure of Financial Interest Form](#) **no later than 11:59 PM on August 3, 2026**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2025-2026 school year completes the form.**

Trustees serving an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[GUGCS Financial Disclosure Forms \(2026\)](#)

Filename: GUGCS Financial Disclosure Forms (2026).pdf Size: 6.5 MB

Entry 5 – Board Meeting Minutes

Completed - Jul 30 2026

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2025-June 2026), which should match the number of meetings held during the 2025-2026 school year, as indicated in Entry 3. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 3, 2026**.

GUGCS Board Minutes (2025-26)

Filename: GUGCS Board Minutes (2025-26).pdf Size: 771.2 kB

Entry 6 – Enrollment & Retention of Special Populations

Completed - Jul 30 2026

Instructions

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2025-2026 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2026-2027.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets

	Describe Recruitment Efforts in 2025-2026	Describe Recruitment Plans for 2026-2027
Students with Disabilities	GUG II continued its strong and effective outreach efforts from the previous year toward families in the community that have students with disabilities. These families were encouraged to enroll in GUG II, and were invited to various school events for new and prospective families (tours/open houses). They also had access to the school's Director of Support Services to ensure all questions and concerns were addressed prior to enrollment. GUG II continued its work with community-based organizations serving students with disabilities, and encouraged them to join our recruitment events in-person or online to further engage with this community.	GUG II will continue its strong and effective outreach efforts toward families in the community that have students with disabilities. These families will continue to be encouraged to enroll at GUG II, and they will continue to be invited to various school events for new and prospective families (tours/open houses). They will also have access to the school's Director of Support Services to ensure all of their questions and concerns are addressed prior to enrollment. GUG II will also continue its work with community-based organizations serving students with disabilities. They will encourage them to join the GUG II's recruitment events in-person and/or online to further engage with this community.
English Language Learners	Through the school's effective Network Director of MultiLingual Learning, GUG II has strengthened and codified its ELL identification process. The school continued to provide teacher coaching to support classroom instruction, and revised its systems to support all standardized testing for ELL students. This ensured all ELL students and families were welcomed and embraced within our school community. The school also continued to recruit ELLs through its translated materials and bilingual staff during the	GUG II will continue to strengthen and codify its ELL identification process, as well as provide teacher coaching to support classroom instruction. The school's revised systems will continue to support ELL students' standardized testing, and these efforts will continue to ensure that all ELL students and families are welcomed and embraced within the GUG II school community. The school will continue to recruit English Language Learners through translated materials and bilingual staff during the application, enrollment, and registration process.

	application, enrollment, and registration process.	
Economically Disadvantaged	GUG II's recruitment of students who are economically disadvantaged continued to be carefully maintained and strategically managed. With the successful enrollment events throughout the community (open houses, tours, outreach events, neighborhood visits, etc.), the school's practices continued in areas of District 28 where communities experience greater economic disadvantage. Through these ongoing efforts, relationships, and existing partnerships with community-based organizations focusing on at-risk youth/families, GUG II was able to successfully recruit and retain students within District 28 experiencing economic disadvantage.	Recruitment efforts towards economically disadvantaged students will continue to be carefully maintained and strategically managed by the school. Through successful enrollment events in the community (open houses, tours, outreach events, neighborhood visits, etc.), the school will continue to focus its efforts in areas where communities experience greater economic disadvantage (NYCHA residents, Transitional Housing Shelters, etc.), especially in and around District 28. Through these ongoing efforts, relationships, and existing partnerships with community-based organizations which focus on at-risk youth/families, GUG II will be able to continue to successfully recruit and retain students within District 28 experiencing economic disadvantage.

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2025-2026	Describe Retention Plans for 2026-2027
Students with Disabilities	GUG II continued its successful retention of students with disabilities by providing its students with the support services they need and what is mandated on individual student IEPs. This is accomplished through individual IEP meetings with families that address individual concerns, and through the variety of support services the school provides: speech/language therapy, occupational therapy, hearing services, counseling and physical therapy.	The school will continue to strive for the successful retention of students with disabilities by always providing these students the individual support services they need. This will be accomplished through GUG II's extensive Support Services team, and through IEP meetings with families that address individual concerns. The school will continue to provide its extensive variety of support services including: speech/language therapy, occupational therapy, hearing services, counseling and physical therapy.
English Language Learners	To retain its ELL population, GUG II provided its families with open spaces to address their concerns and with a multitude of opportunities to be involved in the school community. These engagement opportunities included: monthly parent association meetings, daily morning meetings, various other communication methods (email, phone, text, etc.), and the support of GUG II's ELL team. The school also utilized the DOE's translation service and its bilingual staff in order to support families and retain its ELL student population.	In order to successfully retain its English Language Learners population, GUG II will continue to provide its families with opportunities to address their concerns and be involved in the school community. These engagement opportunities include: monthly parent association meetings, daily morning meetings, various other multi-lingual communication methods (ParentSquare, email, phone, text, WhatsApp, etc.), and the constant and consistent support of GUG II's ELL team. In addition, the school will continue to utilize the DOE's translation service and GUG I's bilingual staff in order to retain its ELL student population.

Economically Disadvantaged	In order to retain its economically disadvantaged students, GUG II continued to provide families with a variety of opportunities to be engaged in the school community. These opportunities included: family workshops outlining math, literacy and behavioral models (which help solidify the learning taught at school); monthly parent association meetings; daily morning meetings; and various other communication methods (email, phone, text, WhatsApp, etc.). In addition, the school also provides various services and materials to students which include free vision screenings, free dental screenings, food drives, recycled uniform sales, and (when needed) free uniforms.	Efforts to retain GUG II's economically disadvantaged students will continue in a variety of ways. The school will continue to provide families with opportunities to be involved with the school community which will include: family workshops outlining math, literacy and behavioral models (which help solidify the learning taught at school at home); monthly parent association meetings; daily morning meetings; and various other communication methods (ParentSquare, email, phone, text, WhatsApp, etc.). In addition, the school will also continue to provide various services and materials to students which include free vision screenings, free dental screenings, food drives, recycled uniform sales, and (when needed) free uniforms.
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Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Jul 22 2026

Instructions

Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to making an offer of employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated **PRIOR** to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates **automatically** once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Jul 21 2026

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Upload the school's currently approved **2025-2026 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

GUGCS Organizational Chart 2025-2026

Filename: GUGCS Organizational Chart 2025-2026.pdf Size: 58.7 kB

Entry 9 – School Calendars

Completed - Jul 21 2026

Instructions

Required of ALL Charter Schools

Charter schools must upload final **2025-2026 and 2026-2027** calendars into the portal **no later than 11:59 PM on August 3, 2026**. The calendars must be separate files.

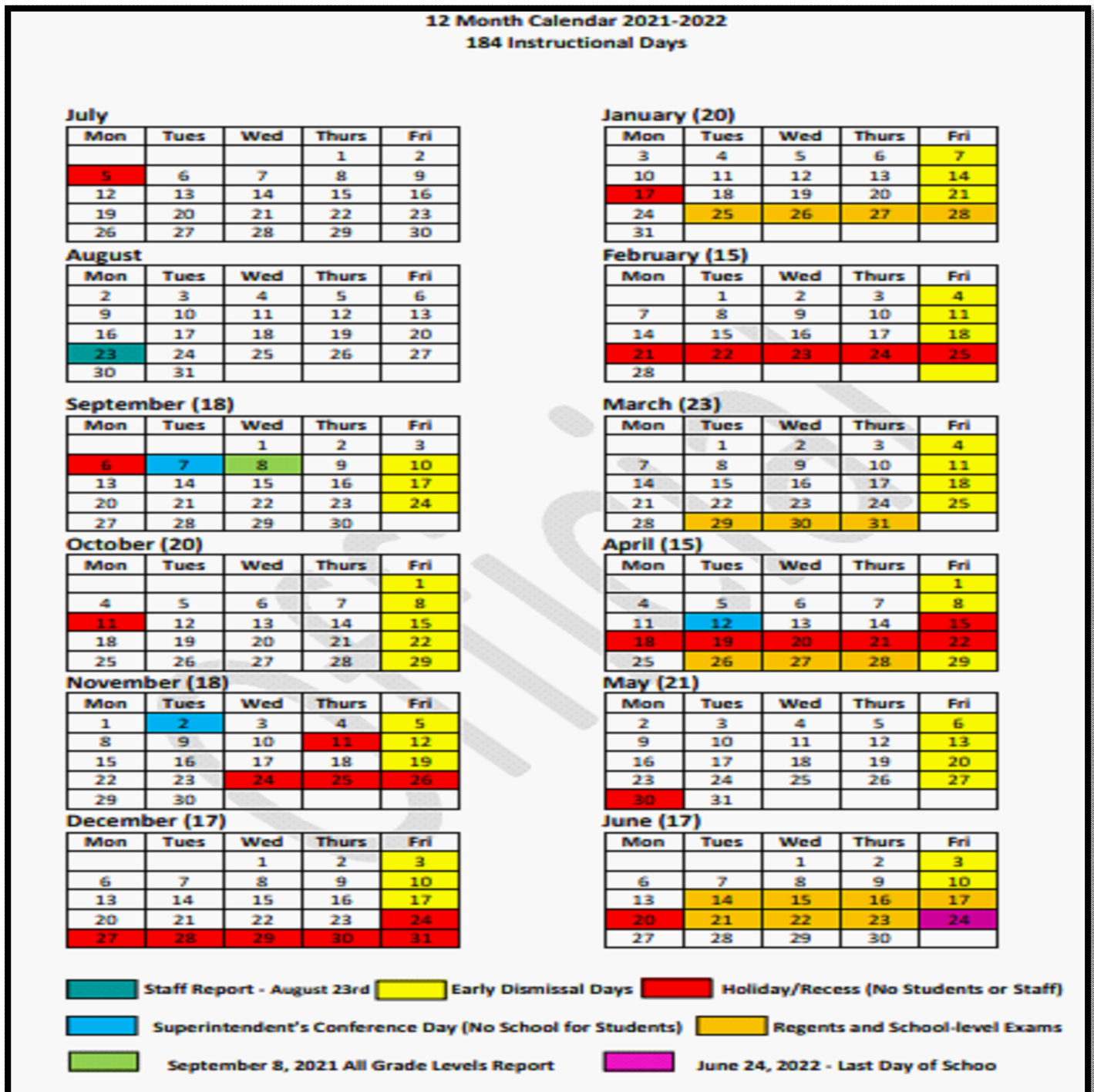
School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools are also required to submit **school calendars** that clearly indicate the **start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month**. Schools must use a calendar format and ensure there is a monthly tally of instructional days.

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:



[GUGCS Calendar for NYSED \(2025-26\)](#)

Entry 10 – Faculty/Staff Roster Template

Completed - Jul 30 2026

[INSTRUCTIONS](#)

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2025-2026 school year.

Use of the 2025-2026 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure that staff roles (i.e., teacher, school leader, etc.) are accurately identified.

See below for a complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7-digit TEACH ID for the Faculty/Staff person; verify the TEACH ID is correctly entered .
Role at the School / Network	Select the best choice of role of the Faculty/Staff person from the drop-down list .
Total Years Experience in this Role	Enter the number of years of experience the Faculty/Staff person has in the role selected .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Building ID	Enter the site number (e.g., Site 1, Site 2, etc.) as completed in the School Information and Cover Page Entry 1 (n) – Facilities Information section.
Hire Date at the School / Network	Enter the date that the Faculty/Staff person was hired at the school/network .
Start Date at the School / Network	Enter the date that the Faculty/Staff person actually began employment at this school/network .
Date Employee Separated from Service (if applicable)	Enter the date that the Faculty/Staff person separated from service at the school/network .
Certification Status / Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
FOR TEACHERS ONLY: Choose Subject Taught	Select the appropriate choice from the drop-down list .
FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science	Select the appropriate choice from the drop-down list .
Notes	Optional

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

In Progress - Last edited: Aug 3 2026

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2026**.

Schools must complete the "Goals" tables as provided in the tables below **OR** upload the most current action plan that includes progress made during the 2025-2026 school year toward achieving or maintaining a “Meets” rating on the 10 Performance Framework benchmarks.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the most current action plan that includes progress made during the 2025-2026 school year toward achieving or maintaining a “Meets” rating on the 10 Performance Framework benchmarks.

Please select the method by which you will provide your school's information:

Responses Selected:

Complete Provided Goals Tables

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

2025-2026 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2. ORGANIZATION GOALS

2025-2026 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

3. FINANCIAL GOALS

2025-2026 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

Thank you.

Entry 12 – Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL charter schools must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 2, 2026**. The statements, the independent auditor's report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

ALL SUNY-authorized charter schools must also submit the documents to the SUNY Compass system **no later than 11:59 PM on November 2, 2026**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 3, 2026. Thereafter, it will be identified as a required task due on November 2, 2026.

Entry 12a – Audited Financial Report Template (BOR)

Incomplete

Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” from the portal or the [Annual Reports](#) webpage and complete it using the audited financial statements. Upload the completed file **no later than 11:59 PM on November 2, 2026**.

Do not add rows or columns to the template in order to match the format of the financial statements. Use only the existing fields and combine any additional entries into the “other” fields throughout the template. For education corporations operating more than one school, complete one template at the education corporation level and submit the same template for each of the schools operated by the education corporation.

PLEASE NOTE: This task appears as optional until August 3, 2026. Thereafter, it will be identified as a required task due on November 2, 2026.

Entry 12b – Additional Financial Documents

Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized schools must upload financial documents and submit **no later than 11:59 PM on November 2, 2026**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a “Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”)

- 1. Advisory and/or Management Letter
- 2. Federal Single Audit
- 3. Agreed-Upon Procedure Report
- 4. Evidence of Required Escrow Account for Each School
- 5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 3, 2026. After this date, the task will be identified as a required task due on November 2, 2026.

Entry 12c – Financial Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 2, 2026**.

PLEASE NOTE: This task appears as an optional task until August 3, 2026. After this date, the task will be identified as a required task due on November 2, 2026.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
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3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 13 – Fiscal Year 2026-2027 Budget

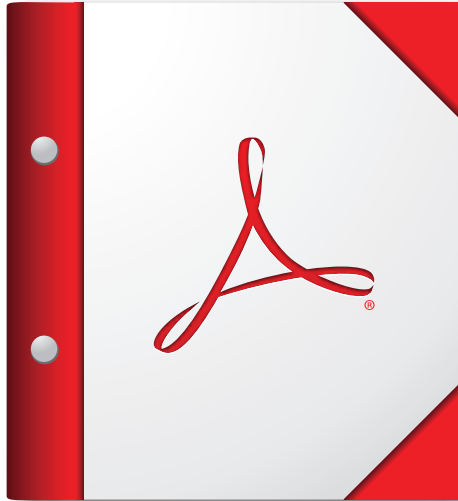
Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized charter schools are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59 PM on November 2, 2026**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 3, 2026. Thereafter, it will be identified as a required task due on November 2, 2026.

Optional Additional Documents to Upload (BOR)

Incomplete



**For the best experience, open this PDF portfolio in
Acrobat X or Adobe Reader X, or later.**

Get Adobe Reader Now!

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, July 29th, 2025, 7:00pm

Location: MS1 - 34-12 10th Street, Queens, NY 11106

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (Executive Assistant to Matthew Greenberg), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Alicia Sledge (Parent), Caesar Furtado (Parent), Susana Garcia (Parent), Liliana Maron (Parent), Meegan Spellman (Board Parent Representative), Mark Freidberg (Board Trustee), Peter Davis (Board Trustee), Elizabeth, Kiah Hufane (Board Trustee), Quanya McKinley-Grant (Parent), Danielle Williams (Board Trustee), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee),

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Danielle Williams moved to approve the June minutes for the Growing Up Green Charter Schools. Kelly Russotti seconded the motion, all were in favor.

Vote to Approve Cell Phone Policy

Kiah Hufane moved to approve GUGCS cell phone ban policy. Kelly Russotti seconded the motion, all were in favor.

Vote to close debit card accounts

Marc Greenberg moved to close our debit card accounts, per Anita's explanation. Mark Freidberg seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, August 19th, 2025, 7:00pm

Location: ES2 - 89-25 161st Street, Queens, NY 11432

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (GUGCS Development Associate & Executive Assistant), Anita Amoh (GUGCS Director of Finance), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Kamilah O'Brien, Laurenn Hinkle, Alicia Sledge, Kiah Hufane (Board Trustee), Mark Freidberg (Board Trustee), Jenny Bello, Dian Baptiste (GUG II Finance Manager), Kelly Russotti (Board Secretary), Rory James (GUG I Finance Manager), Christine Kesse, Igor, iPhonehilda

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Financials

Anita Amoh went through the summary financial reports for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Mark Freidberg moved to approve the July minutes for the Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, September 30th, 2025, 7:00pm

Location: MS2 - 84-35 152nd Street, Queens, NY 11432

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (GUGCS Development Associate & Executive Assistant), Erin Acosta (GUGCS Director of Family Engagement), Marc Greenberg (Interim Board Chair), Laurenn Hinkle (CSBM Representative), Anne Levonen (Board Treasurer), Peter Davis (Board Trustee), Meegan Spellman (Board Parent Representative), Kiah Hufane (Board Trustee), Pastor Corwin Mason (Board Trustee), Danielle Williams (Board Trustee), Steffi Rodney, Vanessa Sookraj, LaTonya (Parent of Adrian Baboolal), Kwame Flaherty (Potential Board Candidate), Mycal Reyes (ES1 Parent Class 302), Sebastian Brito, Nila Rana (ES2 Teacher), Kadocia, Quanya McKinley-Grant (GUG Teacher), Hellen Quinche, Kathleen LeBlanc, Hashim Amin, Gabriela Chila, "Semone", "Marjorie- Dillan Knibbs", "Robert", "Fatoumata", "Usuario de Zoom", "Nancy", Yvenette Labossiere, Lorna Lalap

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Kiah Hufane moved to approve the August minutes for the Growing Up Green Charter Schools. Peter Davis seconded the motion, all were in favor.

Growing Up Green School Updates

Erin Acosta presented Family Engagement updates from Growing Up Green.

Financials

Laurenn Hinkle went through the summary financial reports for Growing Up Green Charter Schools.

Parent Rep Update

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Wednesday, October 15th, 2025, 11:45am

Location: ES1 - 39-27 28th Street, Queens, NY 11101

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (GUGCS Development Associate & Executive Assistant), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Mark Freidberg (Board Trustee)

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Non-Material Change to Enrollment Numbers

Mark Freidberg moved to increase the enrollment number at Growing Up Green II from 812 to 882 for School Year 2025-2026 effective September 1st, 2025. 882 will be the total number of students from the year 2025-2026 through school year 2028-2029 which is the last year of the charter term. Anne Levonen seconded the motion, all were in favor.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, October 28th, 2025, 7:00pm

Location:

ES1 - 39-27 28th Street, Queens, NY 11101

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (GUGCS Development Associate & Executive Assistant), Dr. Nancy Wong (GUGCS Director of Assessment), Laurenn Hinkle (CSBM Representative), Gus Saliba (Auditor, PKF O'Connor Davies), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Mark Freidberg (Board Trustee), Kiah Hufane (Board Trustee), Peter Davis (Board Trustee), Tomi Okuyemi (GUGCS Chief Academic Officer), Danielle Williams (Board Trustee), Kelly Russotti (Board Secretary), Nicole Roberts, Quanya McKinley Grant, Charmelle, "USER", Omolala Olatunji, Joseph Ciorciari (PKF O'Connor Davies), Meenakshi Bhardwaj, Matthew Ceredahl

Total: 19 attendees at meeting

Public Comment:

- Charmelle [No last name provided]: Bussing issues on the concerns for the education of the students.
- Quanya McKinley-Grant: Invitation for board members to accompany a trip to Alley Bond Park. Enjoying the wildness and the playground

Commencement: 7:00 p.m.

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

- Read-a-thon is underway and we need Literacy Heroes. Those who can sponsor a child who does not have a sponsor. <https://www.gugcs.org/support-us/read-a-thon/>
- Mid-Term Site visit at G1- went well. CAO to Tomi Okuyemi for the full day of classroom visit and leadership of G1 staff. GUG Compliment on warm, supportive school environment as well as facilities. HR Team was noted as working hard to improve teacher certification rates. Liaison interviewed middle school students and was impressed by their pride in their school community.
- Write Charter school report.
- Hear from state for the Charter renewal by February 2027.
- Request to meet by Brandy to meet more board members at the NYSED meeting.

State Test Data Share

Dr. Nancy Wong presented data regarding state testing at GUGCS.

- State Test Exam share: focused on students learning and teacher development

- GUG 1 State Data Summary 3-8 (2025) ELA Performance and Math State performance
 - Outperformed District 30 in ELA (50.5% proficiency)
 - Outperformed District 30 in Math (44.4% proficiency)
- GUG 1 Regents Data: They enroll in Algebra I to receive regents' credits.
 - Algebra: 18.4% passed
 - Living Environment: 55.3% passed
- GUG II: State Data Summary 3-8 (202) ELA Performance and Math State Performance
 - GUG II outperformed District 28 in ELA (51.4% proficiency)
 - GUG II outperformed District 28 in Math (38.7% proficiency)
- GUG II Regents Data:
 - Algebra: 70.8 % passed
 - Living Environment: 43.9% passed
- Next Steps for Test Exam Data
 - Adopting High Quality Curriculum: Illustrative Math 5-8
 - Instructional Management Training: For all school Leaders (MS & ES)
 - Targeted Math Support: Lavinia Group classroom visits
 - Literacy Focus (ES) – Science of Reading Implementation with LIT
 - Training in SOR implementation and systems for all school leaders and coaches
 - Monthly PDs for instruction leaders on SOR and coaching best practices
 - Data Driven Instruction: Weekly Formative Assessments trackers K-8
 - Real-Time Coaching: Frequent present feedback

Audit Presentation: PK O'Connor Davies (Gus Saliba, CPA, Joseph Ciorciari, Matthew Ceredahl)

- Audit completed
- Issue a management letter. There were no sufficient deficiencies.
- Payroll taxes increased based on an increase in salaries.
- Peter Davis: What is the strength of the financials for GUG charter schools
 - GUG is in good shape. All boroughs are dealing with enrollment issues.

Items for vote

- Peter Davis moved to approve Audit for Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.
- Kiah Hufane moved to approve the September 29th for the Growing Up Green Charter Schools. Anne Levonen seconded the motion, all were in favor.
- Mark Freidberg moved to approve October 15th minutes for the Growing Up Green Charter Schools. Peter Davis seconded the motion, all were in favor.
- Kiah Hufane moved to approve the update to the FPP for the Growing Up Green Charter Schools. Kelly Russotti seconded the motion, all were in favor.
- Marc Greenberg moved to approve the increase in the board capacity to 13 total members for Growing Up Green Charter Schools. Anne Levonen seconded the motion, all were in favor.

- Marc Greenberg moved to approve Kwame Flaherty to the board for Growing Up Green Charter Schools effective November 25th, 2025 pending NYSED approval. Peter Davis seconded the motion, all were in favor. Motion #6: The Growing Up Green Charter Schools Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Kwame Flaherty as a member to its Board of Trustees, with a term expiring on June 30th, 2027, pending approval by NYSED. The resolution approving Kwame Flaherty is adopted upon NYSED's approval.
 - Question: the quorum will still be five board members? Yes.
 - After Kwame joins, we will have nine (9) voting members.

Financials

Laurenn Hinkle went through the summary financial reports for Growing Up Green Charter Schools.

- Enrollment remains an issue and how it impacts our financials
- Under enrolled on the Long island campus
- Approved for the increase in enrollment.
- Invest \$1 million in a CD. Maintain our investments.

Adjournment: @ 8:00 p.m.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, November 25th, 2025, 7:00pm

Location: MS1 - 34-12 10th Street, Queens, NY 11106

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (GUGCS Development Associate & Executive Assistant), Marc Greenberg (Interim Board Chair), Kwame Flaherty (Board Trustee), Laurenn Hinkle (CSBM Representative), Kiah Hufane (Board Trustee), Meegan Spellman (Board Parent Representative), Anne Levonen (Board Treasurer), Peter Davis (Board Trustee),

Pastor Corwin Mason (Board Trustee),

Quanya McKinley-Grant (GUG Teacher), Rosalia, Kadocia,

Public Comment

No public comments were made prior to the meeting.

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools at 7:03 pm.

Previous Month's Board Meeting Minutes

Anne Levonen moved to approve the October minutes for the Growing Up Green Charter Schools. Kiah Hufane seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools. He welcomed Kwame Flaherty to the Board, and reminded everyone that the December meeting will be earlier than usual (Dec 16th) due to winter break. He also spoke about the well-attended alumni event that took place at GUG 1 Middle School and the possibility of starting a junior board of trustees. He also touched upon some highlights from the recent staff survey data (98% of staff participated): positive trends in individual purpose, basic needs, leadership efficacy, and outcomes. Kiah Hufane asked a question about areas for growth that were identified by the survey, Matthew said that we need to have a clearer pathway for internal growth within the organization and also room for improvement with leadership efficacy with all staff.

Fundraising Update

Desmond Holliday presented updates regarding fundraising at GUGCS. They gave the Board an update on the Read-a-Thon results (raised over \$6,400 total, including \$1,900 for family grocery assistance), upcoming campaigns and fundraisers (EOY campaign, 7th grade Broadway trip, and the Earth Month Fundraiser), and gave a call to action for 100% Board

participation for the end of year campaign. They also thanked Parent Rep, Meegan Spellman, for making phone calls to major donors and mentioned the upcoming in-person fundraiser in April.

Financials

Laurenn Hinkle went through the summary financial reports for Growing Up Green Charter Schools. All is well and there were no questions from the Board.

Parent Rep Update

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools. She spoke about coffee & collaboration, holiday festivities, donation drives, parent-teacher conferences, and the end of year fundraising campaign.

Adjournment

Marc Greenberg adjourned the meeting at 7:38pm, wishing everyone a Happy Thanksgiving.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, December 16th, 2025, 7:00pm

Location: ES2 - 89-25 161st Street, Queens, NY 11432

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Erin Acosta (GUGCS Director of Family Engagement and Communications), Marc Greenberg (Interim Board Chair), Anne Levonen (Board Treasurer), Mark Freidberg (Board Trustee), Kwame Flaherty (Board Trustee), Anabel Schmelz (School Leader of GUG I Elementary School), Leticha Fraser (School Leader of GUG I Middle School), Laurenn Hinkle (Senior Financial Manager, CSBM), Quanya McKinley-Grant (ES2 teacher), Teresa Pena, Hellen Quinche, Ive Clarke

Public Comment

No public comment was made before the meeting

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools at 7:03pm.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

- Please support the end of year campaign: www.gugcs.donate

Growing Up Green School Updates

Anabel Schmelz and Leticha Fraser presented updates from Growing Up Green Elementary and Middle Schools, respectively.

- Request from Kwame to share the basketball game schedules
- Marc would like to collaborate with the MS1 coat drive and is happy to distribute extra coats after the event on 12/22

Financials

Laurenn Hinkle went through the summary financial reports for Growing Up Green Charter Schools, all looked well and there were no questions or comments from the Board.

Adjournment

Marc Greenberg adjourned the meeting at 7:28pm.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, January 27th, 2026, 7:00pm

Location: MS2 - 84-35 152nd Street, Queens, NY 11432

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (GUGCS Development Associate & Executive Assistant), Marc Greenberg (Interim Board Chair), Alissa Vera (School Leader of GUG II Middle School), Quanya McKinley Grant, Pastor Corwin Mason (Board Trustee), Anne Levonen (Board Treasurer), Peter Davis (Board Trustee), Kiah Hufane (Board Trustee), Mark Freidberg (Board Trustee), Laurenn Hinkle (CSBM representative), Jackée Nielsen (School Leader of GUG II Elementary School), Meegan Spellman (Board Parent Representative), Kelly Russotti (Board Secretary), Kwame Flaherty (Trustee), "Rosalia", Lyle Zuckerman

No public comment was made before the meeting.

Commencement - 7:00pm

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Mark Freidberg moved to approve the November and December minutes for the Growing Up Green Charter Schools. Mark Freidberg seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools. He talked about the upcoming in-person fundraiser, LFLB and enrollment seasons, the fact that our kids went on 86 field trips this year, and the school's attempt to create a relationship with the Mamdani administration. Pastor Mason said some kind words about his site visit, and said that he would encourage the families from his church to send their kids to our schools.

Growing Up Green School Updates

Dr. Jackée Nielsen and Alissa Vera presented updates from Growing Up Green Elementary and Middle Schools, respectively. Dr. Nielsen spoke about the leadership library, a BHM celebration coming up in February, Branch Buddies, and some exciting data highlights. Mrs. Vera spoke about her instructional team walkthroughs, free test prep for grades 5-8 in ELA, Core Value & academic awards, the March career fair, Green Leaders Conflict Resolution and ambassadors, and our robust afterschool programming.

Financials

Laurenn Hinkle (CSBM) went through the summary financial reports for Growing Up Green Charter Schools. All looks well and we will be sharing more with the board as enrollment continues.

The meeting adjourned at 7:27pm. The Board then immediately entered an Executive Session.

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, February 24th, 2026, 7:00pm

Location: MS1 - 34-12 10th Street, Queens, NY 11106

In attendance:

Desmond Holliday (GUGCS Development Associate & Executive Assistant), Marc Greenberg (Interim Board Chair), Danielle Williams (Board Trustee), Kwame Flaherty (Board Trustee), Anne Levonen (Board Treasurer), Kiah Hufane (Board Trustee), Kelly Russotti (Board Secretary), Kathleen LeBlanc, Quanya McKinley-Grant, Shelly Barry, Jhaneth Zhingri, “Tyler chance mother”

Public Comment:

No public Comment at this time

Commencement - 7:04pm

Marc Greenberg opened the meeting for Growing Up Green Charter Schools.

Previous Month's Board Meeting Minutes

Kwame Flaherty moved to approve the January minutes for the Growing Up Green Charter Schools. Dr. Danielle N. Williams seconded the motion, all were in favor.

Quick Update

- Desmond Holliday mentioned that Kwame Flaherty joined a Black History Month performance at the Jamaica Elementary school.
- April 30th Earth Month Fundraiser. Earth Day Month Fundraiser - Thursday, April 30, 2026 @ 6p.m.
- Board members were encouraged to invite their friends.

Financials

Laurenn Hinkle went through the summary financial reports for Growing Up Green Charter Schools.

- Enrollment efforts which have been successful.
- Goal is to make end of year enrollment for the 2025-2026 school year.
- Nothing has changed in the year. Some reductions of financials from the IDEA.
- Going forward: Having savings meetings to improve the position for the next months and any funds to spend ahead so GUGS.
- GUGS 1- needs to improve
- GUGS 2- surpassing its financials
- Draft will be presented

- Hiring the Chief financial Officer on March 16, 2026.
- Lauren will assist the new CFO during transition.

Meeting ended at 7:16pm

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, March 31st, 2026, 7:00pm

Location: MS1 - 34-12 10th Street, Queens, NY 11106

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (GUGCS Development Associate & Executive Assistant), Marc Greenberg (Interim Board Chair), Vanessa Salinas (GUGCS Chief Financial Officer), Laurenn Hinkle (CSBM Representative), Steve Viola (GUGCS Chief Operating Officer)

Dr. Nancy Wong (GUGCS Director of Curriculum & Instruction), Dr. Danielle Williams (Board Trustee), Danielle Williams (Board Candidate), Quanya McKinley-Grant, Kiah Hufane (Board Trustee), Kwame Flaherty (Board Trustee), Tomi Okuyemi (GUGCS Chief Academic Officer), Anne Levonen (Board Treasurer), Pastor Corwin Mason (Board Trustee), Mark Freidberg (Board Trustee), Meegan Spellman (Board Parent Representative), Vanessa Jules, "Zoom User"

Public Comment

There were no comments from the public prior to the meeting.

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools at 7:04pm.

Previous Month's Board Meeting Minutes

Kiah Hufane moved to approve the February minutes for the Growing Up Green Charter Schools. Kwame Flaherty seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

- Welcomed potential board member, Danielle Williams, and invited her to join an executive session after the call to meet the rest of the Board
- Welcomed new CFO Vanessa Salinas and Laurenn Hinkle
- Discussed reason for Board to approve decreasing enrollment number at G1 - migrant population has dropped, there are fewer kids in LIC, there is a large saturation of schools in LIC in particular, G1 is under the 85% threshold for compliance and this may affect our renewal
- Decreasing enrollment number would bring us back into compliance and ensure we get a full 5-year renewal
- Emphasized that this issue with enrollment is a widespread issue and other schools are dealing with this as well
- We are not experiencing this issue at our Jamaica campuses
- Marc Greenberg asked about enrollment efforts at each campus and how we respond to the difference in neighborhoods. Matthew Greenberg talked about our vendor,

Underdog, who is doing grassroots outreach in each neighborhood, so far it has been helpful

Anne Levonen moved to approve the non-material change to decrease enrollment at Growing Up Green Charter School I (LIC) from 849 students to 722 students. Kiah Hufane seconded the motion, all were in favor.

Growing Up Green School Updates

Tomi Okuyemi & Nancy Wong presented data and Charter Renewal updates.

- Tomi talked about our charter renewal action plan to make sure that we're maintaining the areas where we're succeeding and how to move approaching
 - Midterm site visit went well
 - Meeting benchmarks 2-8, approaching in benchmarks 1, 9, and 10
 - Renewal application due later in the fall
- What we're doing
 - Working with Lit to increase literacy throughout the schools
 - Monthly cross-campus professional development - some led by external partners, some led by Tomi
 - 1 to 1 coaching for 2 literacy coaches
 - Weekly walkthroughs - shared photos of walkthroughs and leadership teams in classrooms
- Shared ES1 and ES2 data from last year vs this year - literacy proficiency has increased significantly since last year
 - Tomi shouted out our teacher, Quanya McKinley-Grant, who was on the call, for her excellent work with our students
 - Marc Greenberg asked how we were able to make this massive change happen - Tomi answered that there has been a lot of work and attention to detail in specific areas
 - Kiah asked if we were tracking cohorts and their progress grade-to-grade - Tomi said that she would share this data with her
 - Mark asked if we have any data on how we can track this with the COVID cohort
 - ES2 Kindergarten Reading Highlight - For June 2025 the Kindergarten students are far below from June 2025. GFor March 2026 students are exceeding in Q5.
 - We are looking at implementing practices and instruction at ES2.

Financials

Laurenn Hinkle & Vanessa Salinas went through the summary financial reports for Growing Up Green Charter Schools.

- Highlights- Vanessa Salina
 - From a Financial standpoint in a strong position for 2026. Projecting 1.4 million dollar surplus for the year.
 - Focus on cash position to see around enrollment and have been reviewing a looking at.
 - Based on the report, 2 short term CDs that have matured in the next couple days.

- We are evaluating our investment options in alignment with our financial strategy.
- Meetings have occurred for the 2027 budget. The final budget will come to the board in May for approval.
- First 90 days - continue to strengthen the future enrollment for GUGS.
- 2024-2025 - Need to complete the annual 990 and the audited financial statements and prepared by the auditors. - Laurenn Hinkle
- Kwane Flaherty made a motion to approve the FY24/25 990 for GUGCS, Anne Levonen seconded the motion, all were in favor.

Parent Rep Update

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

- Her focus point is to get more participation from parents for the survey.

Meeting adjourned at 7:38pm

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, April 28th, 2026, 7:00pm

Location: ES2 - 89-25 161st Street, Queens, NY 11432

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Desmond Holliday (GUGCS Development Associate & Executive Assistant), Marc Greenberg (Interim Board Chair), Steve Viola (GUGCS Chief Operating Officer), Janna Lunetta (GUGCS Director of Enrollment), Isabela Cooper (GUGCS HR and Talent Associate), Peter Davis (Board Trustee), Anne Levonen (Board Treasurer), Meegan Spellman (Board Parent Representative), Mark Freidberg (Board Trustee), Pastor Corwin Mason (Board Trustee), Kiah Hufane (Board Trustee), Vanessa Salinas (GUGCS Chief Financial Officer), Laurenn Hinkle (CSBM Representative), Danielle Williams (Board Trustee)

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools at 7:05pm.

Previous Month's Board Meeting Minutes

Peter Davis moved to approve the March 2026 minutes for the Growing Up Green Charter Schools. Mark Freidberg seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

- Serve-A-Smile - food program for ES2
- Welcoming Janna Lunetta & Steve Viola
- Hiring Committee producing strong candidates for SL & ASL
- State Testing is going well
- Desmond Holliday last board meeting

Growing Up Green School Enrollment Updates

Janna Lunetta and Steve Viola presented enrollment updates from Growing Up Green Elementary and Middle Schools.

- Enrollment is down throughout the city for a number of factors but GUG is doing okay!
- Strong start to 2026-2027 enrollment

Financials

Vanessa Salinas went through the summary financial reports for Growing Up Green Charter Schools.

Parent Rep Update

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

- Summer Offerings

- School survey
- Recent field trip
- Wants to help more - what can she do?

Meeting Adjourned at 7:48pm

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, May 26th, 2026, 7:00pm

Location:

MS2 - 84-35 152nd Street, Queens, NY 11432

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Isabela Cooper (HR & Talent Associate), Vanessa Salinas (GUGCS Chief Financial Officer), Marc Greenberg (Interim Board Chair), Kwame Flaherty (Board Trustee), Erin Acosta (GUGCS Director of Family Engagement), Anne Levonen (Board Treasurer), Danielle Williams (Board Trustee), Meegan Spellman (Board Parent Representative), Kelly Russotti (Board Secretary), Pastor Corwin Mason (Board Trustee), Peter Davis (Board Trustee)

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools at 7:05PM

Previous Month's Board Meeting Minutes

Peter Davis moved to approve the April minutes for the Growing Up Green Charter Schools. Danielle Williams seconded the motion, all were in favor.

Marc Greenberg moved to approve Danielle Williams as a board member contingent on approval by the state of education department. Kwame Flaherty seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

- Introduce Danielle Williams, a prospective new board member
- Shared graduation dates and beetlejuice show date!
- Announce the birth of ES1 SL's baby girl!

Growing Up Green School Updates

Erin Acosta presented updates from Growing Up Green Elementary and Middle Schools, respectively.

- Erin shared events held (18 coffees, 20 pto meetings, 27 zoom family workshops, 69 in person family events)
- Community events (Socrates sculpture park, king manor museum, YMCA, NYC car free day, etc!)
- A lot of community service done (community meals, students volunteering at local food banks, clothes and food drives.)
- Beetlejuice musical on 5/29, core values awards on 06/04, pre-registration events, field days and grads / EOY performances still to come!

Financials

Vanessa Salinas went through the summary financial reports for Growing Up Green Charter Schools.

Marc Greenberg moved to approve the budget. Peter Davis seconded the motion, all were in favor.

New Business

Marc Greenberg moved to reduce enrollment number target at G1 to 690. Kwame Flaherty seconded the motion, all were in favor.

Meeting Adjourned at 7:45

GROWING UP GREEN CHARTER SCHOOLS BOARD MEETING

Board Meeting Date: Tuesday, June 23, 2026, 7:00pm

Location:

ES1 - 39-27 28th Street, Queens, NY 11101

In attendance:

Matthew Greenberg (GUGCS Founder and Executive Director), Isabela Cooper (HR & Talent Associate), Vanessa Salinas (GUGCS Chief Financial Officer), Steve Viola (Chief Operating Officer), Marc Greenberg (Interim Board Chair), Kiah Hufane (Board Trustee), Peter Davis (Board Trustee), Mark Freidberg (Board Trustee), Kwame Flaherty (Board Trustee), Anne Levonen (Board Treasurer), Meegan Spellman (Board Parent Representative)

Commencement

Marc Greenberg opened the meeting for Growing Up Green Charter Schools at 7:05PM

Previous Month's Board Meeting Minutes

Kiah Hufane moved to approve the May minutes for the Growing Up Green Charter Schools. Peter Davis seconded the motion, all were in favor.

Executive Director Report

Matthew Greenberg presented the executive report for Growing Up Green Charter Schools.

- Graduations taking place all week!
- 17 years now in the books!
- Thank you to the Board for your continued support.

Growing Up Green School Updates

Steve Viola presented updates from Growing Up Green Elementary and Middle Schools, respectively.

- GUGCS Employee Survey Data Highlights
- Individual Purpose remains the strongest Spark domain for GUGCS
- Based on their experience with GUGCS, many staff members would recommend working at the organization to others.
- Compensation and Benefits was the lowest ranked category for "items that are most challenging this year"

Financials

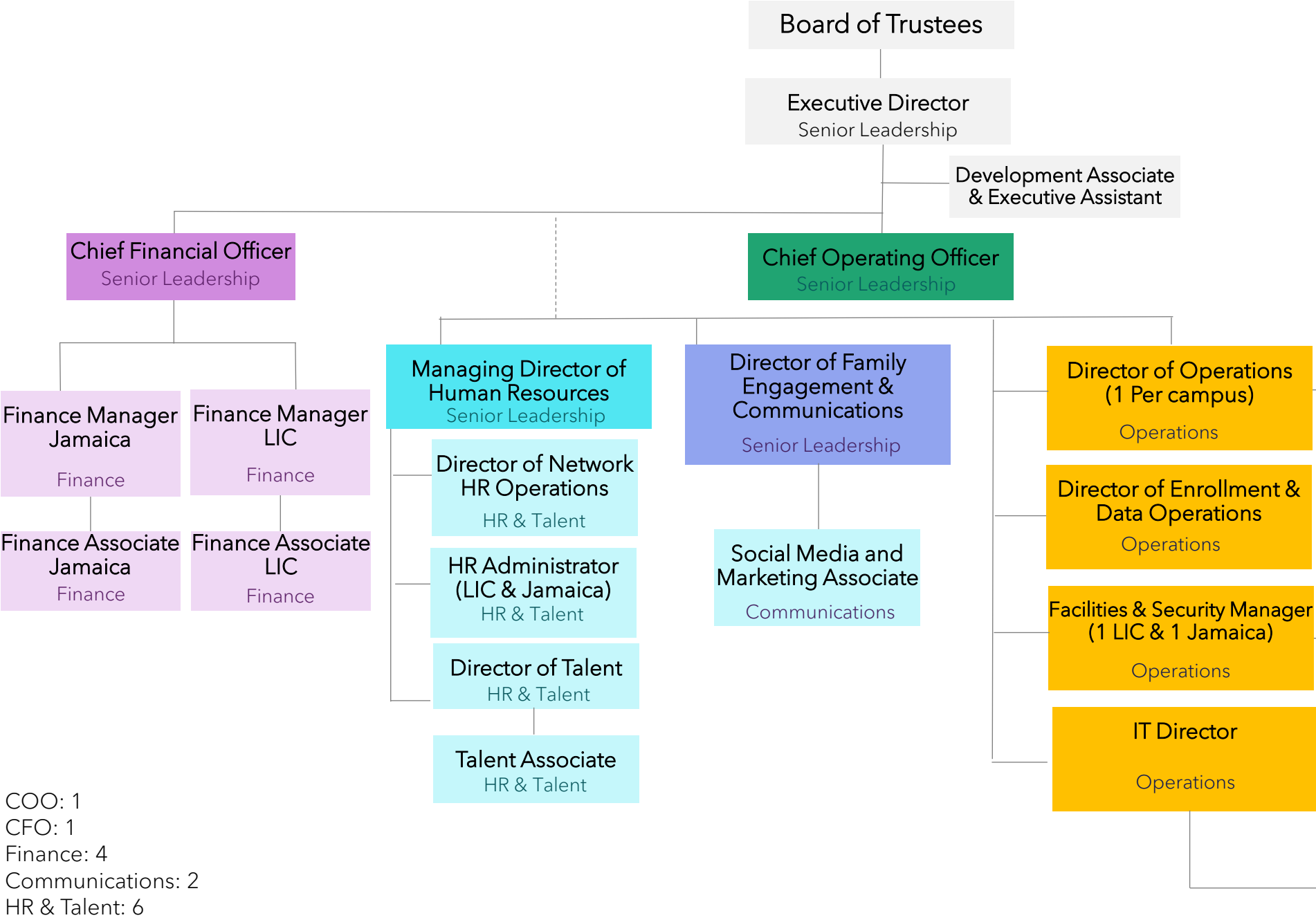
Vanessa Salinas went through the summary financial reports for Growing Up Green Charter Schools.

Parent Rep Update

Meegan Spellman gave an update on some happenings at Growing Up Green Charter Schools.

-EOY recap: kids had an amazing year!

Meeting was adjourned at 7:38pm



COO: 1
CFO: 1
Finance: 4
Communications: 2
HR & Talent: 6
School Operations: 33
TOTAL SCHOOL OPERATIONS: 50

Schools Academics 2025-2026



Board of Trustees

Executive Director
Leadership

Development Associate
& Executive Assistant

Chief Academic Officer
Senior Leadership

Elementary School Leaders
Senior Leadership

Middle School Leaders
Senior Leadership

Director of MLL
Curriculum

Director of Sustainability
& Experiential Learning
Curriculum

Director of Assessment
Senior Leadership

Assessment
Coordinators (ES & MS)
Curriculum

Leadership Team

Instructional

Counselors &
Deans

Support Services

Lunch & Recess
Support

Assistant School Leaders
ED Curriculum and Instruction Coach
ELA Curriculum and Instruction Coach
Math Curriculum and Instruction Coach

Associate Teachers
Classroom Teachers (GenEd & SpEd)
Specials Teachers
(PE, Science, Art, Spanish, Music)
Permanent Substitute Teachers

School Counselors
Dean of Students

Associate Director of Support Services
Learning Specialists
MLL Teachers

Assistant School Leaders
Humanities and Literature Curriculum
Coordinator
Math & Science Curriculum Coordinator

Subject Teachers
(ELA, Social Studies, Science & Math)
Specials Teachers
(PE, Art, Music, Theater, Digital literacy,
Sustainability)

School Counselors
Dean of Students

Director of Support Services
Learning Specialists
MLL Teachers

Leadership Team

Instructional

Counselors &
Deans

Support Services

Lunch & Recess
Support

Growing Up Green Charter Schools Calendar 2025-2026 (w/ days) - updated 7.31.25

August 2025 - 0						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

14th - 18th Opening Meetings (new staff)
 19th - 28th - Opening Meetings (all staff)
 29th - Labor Day Weekend (no Opening Mtgs)

September 2025 - 19 days						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1st - Labor Day
 2nd - First Day of School (1pm dismissal)
 3rd - 1pm dismissal
 23rd - 24th - Rosh Hashanah

October 2025 - 20 days (39 total)						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2nd - Yom Kippur
 13th - Indigenous Peoples' Day
 20th - Diwali
 22nd - Middle School Family Conferences

November 2025 - 16 days (55)						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

4th - Election Day (Staff PD & Remote Learning)
 11th - Veterans Day
 24th - 25th - Elementary Family Conferences
 26th - 28th - Thanksgiving Break

December 2025 - 17 days (72)						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

23rd - Winter Carnival (1pm dismissal)
 24th - 2nd - Winter Recess (buildings closed)

January 2026 - 19 days (91)						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1st - 2nd - Winter Recess
 5th - Staff PD and Remote Learning
 19th - Martin Luther King Jr Day

February 2026 - 15 days (106)						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

4th - Middle School Family Conferences
 16th - Presidents' Day
 17th - Lunar New Year
 16th - 20th - Mid Winter Recess

March 2026 - 21 days (127)						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

5th - 6th - Elementary Family Conferences
 16th - Staff PD and Remote Learning
 20th - Eid al-Fitr

April 2026 - 15 days (142)						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2nd - 10th - Spring Recess
 3rd - Good Friday

May 2026 - 19 days (161)						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

13th - Middle School Family Conferences
 22nd - 1pm dismissal
 25th - Memorial Day
 27th - Eid al-Adha

June 2026 - 19 days (180)						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

5th - Staff PD and Remote Learning
 19th - Juneteenth
 24th - MS2 8th Grade Graduation (1pm dismissal)
 25th - MS1 8th Grade Graduation (1pm dismissal)
 26th - Last Day of School (1pm dismissal)

Key
 No School for Students & Staff
 1pm Dismissal
 Opening Meetings
 Remote Learning for Students
 ES Family Conferences
 MS Family Conferences

Main Office: 347.642.4306

Growing Up Green Charter Schools Calendar (2026 - 2027) - updated 7.22.26

August 2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

17-18 → Leadership PD
 19-21 → Summer PD (new staff)
 24-31 → Summer PD (all staff)

September 2026 - 16 days						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1-3 → Summer PD (all staff)
 4/7 → Labor Day Weekend
 8 → First Day of School / 1pm Dismissal
 9 → 1pm Dismissal
 21 → Yom Kippur

October 2026 - 21 days (37 total)						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12 → Indigenous Peoples' Day
 23 → Middle School Family Conferences

November 2026 - 17 days (54 total)						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3 → Remote Learning Day/Staff PD
 11 → Veterans Day
 23-24 → Elementary Family Conferences
 25-27 → Thanksgiving Break

December 2026 - 17 days (71 total)						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23 → 1pm Dismissal
 24-31 → Winter Recess (All Buildings Closed)

January 2027 - 19 days (90 total)						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 → Winter Recess
 18 → Martin Luther King Jr. Day

February 2027 - 15 days (105 total)						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

5 → Middle School Family Conferences
 15-19 → Midwinter Recess
 15 → Presidents' Day

March 2027 - 21 days (126 total)						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

5 → Elementary Family Conferences
 9 → Eid-al-Fitr
 25 → Remote Learning Day/Staff PD
 26 → Good Friday

April 2027 - 16 days (142 total)						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

22 → 1pm Dismissal
 23-30 → Spring Recess

May 2027 - 19 days (161 total)						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

14 → Middle School Family Conferences
 17 → Eid-al-Adha
 28 → 1pm Dismissal
 31 → Memorial Day

June 2027 - 19 days (180 total)						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

23 → 1pm Dismissal/MS2 Graduation
 24 → 1pm Dismissal/MS1 Graduation
 25 → 1pm Dismissal/Last Day of School

July 2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5 → Independence Day (Observed)

Key	No School for Students/Staff	1pm Dismissal	Summer PD for ALL Staff	Summer PD for NEW Staff Only
	Elementary School Conferences Remote Learning for Elementary Students Only	Middle School Conferences Remote Learning for Middle Students Only	Staff PD Day Remote Learning for ALL GUG Students	First Day of School



FDNY

Aug 12, 2025

GROWING UP GREEN CHARTER SCHOOL 2 ELEMENTARY
SCHOOL

89-17 161 Street
Queens, NY 11432

Re: Fire Safety Inspection Report

BIN: 4620242

FDNY Account: 40292112

DCID:

Facility Type: Charter School

DBA: GROWING UP GREEN CHARTER SCHOOL 2 ELEMENTARY
SCHOOL

Premises: 89-17 161 STREET QUEENS NY 11432

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 08/07/2025 at 09:19 AM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>. Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.



The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire
Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857



FDNY



FDNY

Aug 12, 2025

Growing Up Green Charter School
8435 152nd St
Jamaica, NY 11432--1641

Re: Fire Safety Inspection Report

BIN: 4208741

FDNY Account: 31265028

DCID:

Facility Type: Charter School

DBA: Growing Up Green Charter School

Premises: 84-35 152 STREET QUEENS NY 11432

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 08/05/2025 at 04:08 PM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>. Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.



The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire
Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857

DEPARTMENT OF HOUSING AND BUILDINGS
BOROUGH OF **Queens**, CITY OF NEW YORK

No. **Q****39025**Date **2/26/47****CERTIFICATE OF OCCUPANCY**

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ ~~altered~~ ~~existing~~ building premises located at**89-17 161 St. ES. 152'S. 89 Ave.**Block **9760** Lot **31-36**

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.Y.C. Alt. No. — **1321/45**

Construction classification —

Fireproof

Occupancy classification —

Public Bldg.

Height

stories, **3**

feet.

Date of completion —

6/20/46

Located in

Bus.

Use District.

0 Area**1 1/2**

Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Cellar	On gr.	1	1	2	Boiler room & storage
Bas.	On gr.		790	790	Auditorium & Cafeteria
	stairs 100# slabs 75#				
Gallery	lobby 100# stairs 100# lockers 75#		100	100	Gallery & Lockers
1	stairs 100# corr. 100# rooms 60#		575	575	School
2	do.		575	575	School
3	do.		560	560	School

John J. Kellahan
Borough Superintendent.

**NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL
BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT**

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the directionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachment into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§.646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF QUEENS

, CITY OF NEW YORK

No 180312

Date 1/18/71

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C-26-181.0 to C-26-187.0 inclusive Administrative Code 21.3.1. to 21.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises.

THIS CERTIFIES that the new ~~school building~~ building premises located at
84-35 152nd Street, NYC 84th Drive & 152nd St.

Block 3749 L56

contains substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.Y.C. Alt. No. NB 566/60

Construction classification— Fireproof

Occupancy classification— Public

Height 3 stories, 38 feet

Date of completion— 12/8/70

Located in Res. Use District

E-1

Area 1

Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: Cal 222-6052, Res 42, Vol. XLV

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Basmt.	0.0	300	300	600	Eating, Office, Nursery, Recreation
1st	100	732	735	1467	Church, Parish Hall & Classrooms
2nd	60	181	181	362	Classrooms

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change, rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the five loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with an authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646 of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substance articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough

